

CASC NOVEMBER 2023 MINUTES

Meeting held: 10/8/23

OPENED 2:10PM

10TH CONCEPT READ: ANY MEMBER OF A SERVICE BODY CAN PETITION THAT BODY FOR THE REDRESS OF A PERSONAL GRIEVANCE WITHOUT FEAR OF REPRISAL.

NO NEW GROUPS JOINED THE AREA

(1) NEW GSR – WELCOME MARTY D.

ROLL CALL: 10 OUT OF 20 GROUPS PRESENT. INCLUDES (4) GROUPS THAT ATTENDED HYBRID.

REPORTS:

CASC CHAIR:	JAMES J.	-	NO REPORT
VICE:			POSITION OPEN
SECRETARY	KIM M.	-	WRITTEN
RCM	MIKE L.	-	WRITTEN
TRESURER	RHAE J.	-	WRITTEN
ACTIVITIES	ELIZ. C.	-	VERBAL
H&I	JAMES B.	-	WRITTEN
LIT SALES	ANDRE T.	-	WRITTEN
POLICY		-	POSITION OPEN

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REPORTS:

PUBLIC RELATIONS - QUEEN M. ABSENT

OLD BUSINESS:

LAP-TOP PURCHASE - RHAЕ J. REPORTED LAP TOP PURCHASE SHE RESEARCHED EXCEEDED AMOUNT CASC AGREED TO SPEND. (\$400)

**HER RESEARCH INCLUDES: 7.3" SCREEN FOR HP LAPTOP COST \$499.00
14" SCREEN FOR LAP TOP COST \$249.00 ALSO INCLUDES 8 MEGA
BITES, 250 GIGA SSD.**

**RHAЕ ALSO SUGGESTED COMPUTER WE PURCHASE SHOULD INCLUDE WORD/EXCEL/POWER. AND A
SPEAKER PLUS CAMERA. ANOTHER MODEL RESEARCHED WAS A LENOVO.**

CONCLUDED SHE WOULD HAVE MORE INFO. NEXT AREA REGARDING LAP TOP PURCHASE.

MIKE L. SUGGESTED A FRIENDLY MOTION IF COST EXCEEDS WHAT WAS VOTED ON.

KATY H. CONFIRMED SHE IS WILLING TO CHAIR HYBRID MEETING

**RHAЕ J. REPORTED SHE WILL BE SPEAKING TO GENI L. REGARDING TRESURER AUDIT AND WILL RPORT
BACK TO BODY NEXT MONTH.**

NEW BUSINESS:

OPEN POSITIONS

- AREA VICE - NO VOLUNTEERS – NO NOMINATIONS**
- LIT REVIEW - NO VOLUNTEERS - NO NOMINATIONS**
- CONV. - NO VOLUNTEERS – NO NOMINATIONS**
- BOT - NO VOLUNTEERS - NO NOMINATIONS**
- FINANCIAL STND NO VOLUNTEERS - NO NOMINATIONS**
- OUT REACH NO VOLUNTEERS – NO NOMINATIONS**

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OPEN FORUM:

BRIEF DISCUSSION REGARDING LIFELINE GROUP CHANGING MEETING TIME. SHERRY A. WILL INFORM US WHEN THEY MAKE THE CHANGE SO CHANGE CAN BE INCLUDED IN NEXT MEETING LIST ORDER.

MIKE L. CONFIRMED THINGS ARE MOVING FORWARD WITH REGIONAL MEETING IN NOVEMBER AND WOULD APPRECIATE ANY VOLUNTEERS TO CLEAN UP.

ALWAYS HAPPY TO SERVE, KIM. M. ,CASC SECRETARY

CASC SECRETARY OCTOBER 2023

REPORT

TO: CASC BODY

My APOLOGIES in the delay of your October 2023 minutes. I was unable to send any earlier due to personal conflict.

AREA MEETING LIST WERE ORDERED AND RECEIVED LAST MONTH. LISTS WERE AVAILABLE TO GROUPS @ LAST MONTHS AREA SERVICE MEETING. PUBLIC RELATIONS ALSO RECEIVED AN AMPLE SUPPLY FOR THEIR RECENT EVENT. H&I WAS ABSENT IN SEPTEMBER. H&I CHAIR JAMES B. WAS CONTACTED VIA EMAIL THAT H&I SHARE OF MEETING LIST ARE AVAILABLE. WE MAY NEED TO ORDER AGAIN IN NOVEMBER.

AT LEAST (2) GSR'S BOUGHT TO MY ATTENTION THEY WERE NOT RECEIVING THEIR MONTHLY MINUTES. I SPOKE TO SHERRY A. OF LIFELINE GROUP, I HAVE HER GOOD EMAIL ADDRESS TO INCLUDE IN THIS MONTH'S EMAILING. I ALSO SPOKE TO CLOVER S. OF FRESH START GROUP. BELIEVE HIS STUFF MUST BE GOING TO HIS SPAM MAIL. GOING TO WORK WITH HIM CLOSELY TO MAKE SURE HIS GROUP IS RECEIVING THE MONTHLY MINUTES.

FRIENDLY REMINDER:

WHAT POLICY STATES REGARDING ALL ADMINISTRATIVE AND SUBCOMMITTEE REPORTS.

(TO PRESENT IS TO READ A SUBMITTED "TYPEWRITTEN" REPORT AND FIELD QUESTIONS FROM THE FLOOR).

ALWAYS HAPPY TO SERVE, KIM M..

RCM REPORT - 10/8/2023

The last NJRSC was 9/16/23 in Mays Landing. Myself and Najee were in attendance. It was a very long mtg .coupled with the very long ride. Our next NJRSC will be here in our AREA as we are the host. It will be @1PM at Westminster Presbyterian Church, 1140 Greenwood Ave., Trenton ,NJ . I will be motioning for a check for \$425 to do this Conference which includes rent, the facility use of their WIFI, and food. NOTE region will reimburse up to \$225 back to the area with the submittal of receipts I am also asking for volunteers for setup, but mostly for cleanup ,put back chairs, trash removal etc.etc... contact RCMA Najee or myself. Thank you. It was a very hard task in getting a facility as we had been under the Impression that we could use the default facility in Cranbury which this body approved. When we got to region it was noted the facility had another event scheduled and would not let the region use it for that date. I would like to thank RCMA Najee for his pressing hard work in securing a facility under the circumstances as I was in the middle of being out of town. Region has a Working Capital balance of 15,881.24 . The regional convention did very well. 237 room nights were sold,844 registrations and 150 banquet tickets were sold. They turned in a \$12,000 check to the NJRSC. The regional convention meets on 10/12/23 @ 7:30pm .I will give our Secretary a flyer to be added to the minutes of all the open positions for the convention cycle. Regional H &I new mtg. code is 815-5920-5464. They will meet on 10/14 @11AM I will need to know if we want to order new MTG directories in the Nov. region. Last but not least some notes from the RD. NAWS announced they are no longer listing meetings on the website. They will direct people to the area or region site . The RDA attended a Conf. participant web MTG. They will be have a IDT (ISSUE DISCUSSION TOPIC) workshop on Dealing with Disruptive and predatory behaviour and gender and inclusive language in NA literature. You may check them out at www.na.org/IDT Also NAWS has a H&I survey dealing with 3 topics. One focused on corrections,drug courts, and sponsorship behind the walls. One focused on carrying the message to treatment facilities. The last one on H&I committees and their function. This survey is posted at : www.na.org/survey. There were nine motions. We also have 10 open positions. Thank you for allowing me to serve.

MIKE L –YOUR RCM

RCH

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Region November 2023 Elections

Position	Clean time	Term	Policy/Pg
Vice Chair	2 years	1 year	Pg 8
Secretary	1 year	1 year	Pg 8
Asst Secretary	1 year	1 year	Pg 9
Assistant Treasurer	4 years (un-waivable)	1 year	Pg 11
BOT Members (6)	5 years (un-waivable)	1 RSC following convention	Pg 16 Convention Guidelines
Lit Review Chair	3 years	1 year	Pg 19
PI Chair	3 years	1 year	Pg 20
Newsletter chair	3 years	1 year	Pg 20
Sponsorship Behind the Walls Members (2)	2 years	1 year	Pg 23

January 2023 Elections

Position	Clean time	Term	Policy/Pg
N/A	N/A	N/A	N/A

+ any remaining positions from November NJRSC

- Open Forum:
- Motion to close – ___p.m.

Old Business: None

New Business:

Motion 09.16.01			
Motion:	To reimburse the RSC Vice Chair for the cost of NA Helpline/Website business cards. \$3,000 business cards for July RSC = \$111.40 \$3,000 business cards for September RSC = \$127.92 Total: \$239.32		
Intent:	To help carry the NA message. To help addicts find an NA meeting.		
Maker/Second:	Mickey R. (Vice Chair) // Johnnie S. (RCM Cape Atlantic)		
This motion	Is new		
Affects:	Financial		
If Financial, check made to the order of:	Mickey Riggin		
Vote:	Yes: 9	No: 0	Abstain: 0
ACTION:	Carried		

Motion 09.16.02			
Motion:	To update policy to reflect that the assistant treasurer of the convention may sit on both planning and BOT when elected as a BOT member by the Region.		
Intent:	To correct an oversight within the policy.		
Maker/Second:	Jason G. (RCM SJ) // Nikki D. (Policy chair)		
This motion	Is new		
Affects:	Policy		
If Financial, check made to the order of:			
Vote:	Yes: 9	No: 0	Abstain: 0

ACTION:	<i>Carried</i>
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Motion 09.16.03			
Motion:	To suspend hosting policy to allow Capital Area to secure a location before minutes are due with a budget increase of up to \$200 to cover cost of possible insurance of prospective facility. Should Capital be unable to secure a facility, allow the chair to work with RCMs in order of rotation to secure a facility for next region.		
Intent:	To have a place to meet.		
Maker/Second:	Jason G. (RCM SJ) // Mike C. (RCM Capital)		
This motion	Is new		
Affects:	Policy		
If Financial, check made to the order of:			
Vote:	Yes: 9	No: 0	Abstain: 0
ACTION:	<i>Carried</i>		

Motion 09.16.04			
Motion:	The Regional PI Committee requests the purchase of 8 table covers/banners to accommodate table presentations at various events throughout the Region. 6 will be distributed to the areas, 2 will be held at the Regional level. 60" x 84" table covers/runners cost \$102.03 each = \$816.24. Tax: \$55.36. Shipping: \$19.95 Total cost: \$890.99		
Intent:	There are 6 active committees and 2 that are intermittent. We would like to have our entire Region present a comparable Public Relations image. To fulfill our 11 th tradition to present an appropriate public image.		
Maker/Second:	George D. // Johnnie S. (RCM Cape Atlantic)		
This motion	Is new		
Affects:	Financial		
If Financial, check made to the order of:	Razor Group		
Vote:	Yes: 8	No: 0	Abstain: 1

ACTION:	Carried
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Motion 09.16.05			
Motion:	The cost for fliers was \$186.69. Our budget is \$150 per region. We request reimbursement of the \$36.69 cost over budget. This will bring our total cost to \$186.69.		
Intent:	To make us whole on cost.		
Maker/Second:	George D. // Jason G. (RCM SJ)		
This motion	Is new		
Affects:	Financial		
If Financial, check made to the order of:	George Dougherty		
Vote:	Yes: 9	No: 0	Abstain: 0
ACTION:	Carried		

Motion 09.16.06			
Motion:	To eliminate the Helpline Financial Liaison position and turn the duties over to the New Jersey Regional Treasurer.		
Intent:	Over the years the duties of this position have diminished to the point where it is just a matter of paying two vendors.		
Maker/Second:	Paul R. // Sonya (RCM CJASC)		
This motion	Is new		
Affects:	Policy		
If Financial, check made to the order of:			
Vote:	Yes: 8	No: 0	Abstain: 1
ACTION:	Carried		

Motion 09.16.07	
Motion:	To obtain a new EIN for the New Jersey Regional Service Conference.

Intent:	Our original EIN was obtained by Lou P. years ago to set up our bank account since the EIN was unused, the IRS expired it. We need a new one due to compliance issues with reading SMS/text messages from the Helpline System.		
Maker/Second:	Paul R. // Sonya (RCM CJASC)		
This motion	Is new		
Affects:	Other		
If Financial, check made to the order of:			
Vote:	Yes: 9	No: 0	Abstain: 0
ACTION:	Carried		

Motion 09.16.08			
Motion:	To donate \$200.00 to the Northeast Zonal Forum.		
Intent:	7 th Tradition.		
Maker/Second:	Lou E. (RD) // Jim B. (RCM Cumberland Salem)		
This motion	Is new		
Affects:	Financial		
If Financial, check made to the order of:			
Vote:	Yes: 6	No: 1	Abstain: 1
ACTION:	Carried		

Motion 09.16.09	
Motion:	<p>To create a budget for the RD Team to go to the NEZF in Stamford Conn Oct 27-29.</p> <p>2 rooms @ \$400.00 = \$800.00 2 registrations @ \$25.00 = \$50.00 Gas for driving \$100.00 Per Diem @ \$60.00 x3 days = \$180 x2 Delegates = \$360.00 Total budget: \$1310.00</p>
Intent:	7 th Tradition.
Maker/Second:	Lou E. (RD) // Jason G. (RCM SJ)

This motion	Is new		
Affects:	Financial		
If Financial, check made to the order of:			
Vote:	Yes: 9	No: 0	Abstain: 0
ACTION:	<i>Carried</i>		

Motion 09.16.10			
Motion:	\$100 donation for rental/usage for Region (today)		
Intent:	Church donation.		
Maker/Second:	Johnnie S. (RCM Cape Atl) // Sonya (RCM CJASC)		
This motion	Is new		
Affects:	Financial		
If Financial, check made to the order of:	Presbyterian Church of Mays Landing		
Vote:	Yes: 9	No: 0	Abstain: 0
ACTION:	<i>Carried</i>		

Oct - 8 - 2023

LITERATURE SALES

IN SEPTEMBER THE AREA
DIDN'T GET A ORDER OF LITERATURES
SO NO SALES WERE MADE.

WE SOLD 5 MEDALLIONS FOR
~~\$19.50~~ 22.00. THE REST OF ORDERS

WERE BACK ORDERS THAT WILL
BE FILLED THIS MONTH,

Arak. J

Good afternoon, Fellow Members

Literature and donation for the month of October 8, 2023 was \$ 755.00. Listed below is the break-down of groups, individual literature purchases and donations that were made.

- \$ 40.00 – Fresh Start – m/o
- \$ 150.00 - Lifeline – m/o
- \$ 110.00 – Miracle of Change – m/o
- \$ 106.00 – Spiritual Awakening - cash
- \$ 100.00 – Truth Be Told – m/o
- \$ 71.00 – Twilight Zone – m/o
- \$ 50.00 – Activity Committee – m/o
- \$ 15.00 – NA Member Area Reimb. - m/o
- \$ 13.00 – 7th Tradition – cash

There were four checks written payable to NA World Service (Literature Purchase), Kim Mc. For Minuteman Press (Meeting List), James J. for Zoom Plate Form (reimbursement payment) and Raie J. (Activity Committee), plus one online payment to Public Storage.

(\$ 844.15) NA World Service (\$ 65.20) Kim McIntyre – Check # 1166

(\$ 159.83) James Jackson – Check # 1167

(\$ 350.00) Raie Jackson - Check # 1168

(\$ 179.00) - Public Storage online payment 10/1/23.

There is one check outstanding NA World Service that was deducted from the Area's working balance.

According to our recent bank account history the beginning balance as of **October 8, 2023, \$ 9,965.98**

In Loving Service,

Rhae J., CASC Treasurer

Capital Area H & I Chairperson Report

10/8/2023

To the Capital Area Service Committee:

Our subcommittee currently has 12 members, including two recent additions. We are currently servicing 5 H&I commitments in four facilities: Level Up Recovery, Trenton State Psychiatric Hospital, Salvation Army (two nights), and Princeton House. Our members are well received at these facilities and consistently bring a message of recovery through NA week in and week out.

Due to changes in schedule and the strict requirements of the facility, we are not currently able to service a twice-monthly commitment at Ann Klein Forensic Center which we had been servicing for several months. The facility understands that we simply do not have the bodies to meet this commitment at this time, and it is our strong hope to add people to the subcommittee in order to make it possible to fulfill this commitment.

Because of the work schedules of specific members, we may be able to add a second bi-monthly commitment at Princeton House; we will be working on this in October.

The only position currently filled at the H&I subcommittee is Chairperson. We have four vacant positions: Vice Chair, Secretary, Panel Coordinator, and Literature Coordinator. Byron M has graciously continued to serve as Literature Coordinator until a replacement is found, and we thank him for his willingness and service.

The chair appreciates the selfless service of all subcommittee members and encourages any and all NA members in the Capital Area to join us – we can always use additional participation and support.

Submitted in the spirit of service,

James B

jbronzan@gmail.com / 646 408 5059