

CAPITAL AREA
SERVICE CONFERENCE
MINUTES

MAY 17, 2015



MEETING OPENED WITH SERENITY PRAYER – 2:00 p.m.

CONCEPT # 5 - READ BY GARY

ROLL CALL : 15/28 GROUPS PRESENT ----- NO NEW GROUPS.

----- Fresh Start, Midday Miracle, & Trenton Group needs support.

REPORTS :

AREA CHAIRPERSON -	LINDA P. -	VERBAL	- Nothing new to report.
SECRETARY -	MICHELLE H. -	VERBAL	- Read April , Correction :
			- Convention Committee Report: "Executive Committee for CACNA 14 made the decision that any money re-cupped from Wallace W. is to be retained by Cap. Area."
			- Mins. Passes.
			-\$7.19 for April minutes to be printed
TREASURER -	SHERMAN R. -	ABSENT	
ASST. TREASURER -	JOANNE K. -	VERBAL	
R. C. M. -	MIKE L. -	VERBAL -	P.I. Flyer to be re-printed.
			- Got 100 Regional Mtg Lists.
			- Dwayn B. voted in for NJRCNA 30 Chair
			- Survey handed out for convention.
HOSPITAL & INSTITUTIONS -	DON F. -	WRITTEN	- PASSED.
LITERATURE SALES -	CINDY M. -	ABSENT	
AST. LIT. SALES -	EMMA H.	VERBAL -	Purchase of Lit this month : \$439.16
POLICY CHAIR -	WANDA R. -	ABSENT	
CONVENT. COMM. CHAIR -	JOANNE K. -	VERBAL -	Flyer with Open Commitments
			- Voting on June 7 th
VICE-CHAIR	DONNA D. -	WRITTEN	- PASSED.
FINANCIAL STANDING -	RHAE J. -	WRITTEN	- PASSED.
OUTREACH CHAIR -	LATANYA G. -	VERBAL	- Nothing new to report.

OLD BUSINESS :

1. Ayanna --- Lina P. informed body that \$140.00 will be turned over to Linda P. from Ayanna from the next CASC.
2. Wallace w. – ADHOC : First went to the bank (and the bank, again, stated they had no responsibility). Then, the Trenton Police stated they need notarized letter from the Bank in order to continue.

NEW BUSINESS : OPEN COMMITMENTS :

1. CHAIR PERSON : Linda P. Volunteered --- VOTED IN.
2. VICE-CHAIR : No Volunteers/Nominations.
3. SEC. : Michelle H. Nominated & Excepted --- VOTED IN.
4. TREASURER --- Tabled until Audit is completed.
5. RCM : Mike L. Nominated & Excepted --- VOTED IN.
6. RCMA --- No Volunteers/Nominations.
7. ACTIVITIES --- No Volunteers/Nominations.
8. CONVENTION : Joanne K. Nominated & Excepted --- VOTED IN.
9. H & I : Latanya G. Nominated & Excepted --- VOTED IN.
10. LITERATURE SALES : Emma Volunteered --- VOTED IN.
11. AST. LIT. SALES : Jonathan Nominated & Excepted --- VOTED IN.
12. LITERATURE REVIEW --- No Volunteers/Nominations.
13. POLICY : Lavon Volunteers --- VOTED IN.
14. PUBLIC RELATIONS --- No Volunteers/Nominations.
15. FINANCIAL STANDING --- Tabled until audit is completed.
16. OUTREACH --- No Volunteers/Nominations.
17. WEBSITE : Rhae J. Volunteers --- VOTED IN.

MOTION TO CLOSE MEETING - PASSED.**MEETING CLOSED WITH SERENITY PRAYER** - 4:25 p.m.

H & I REPORT :

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H & I REPORT FOR 5/17/15

We currently have 4 members fulfilling 5 commitments in 4 facilities. Two of our members will be stepping down from their commitments due to health reasons. There are STILL a minimum of 8 commitments that are vacant.

H & I Committee is STILL in DESPERATE NEED of PANEL MEMBERS & SPEAKERS to carry THE NARCOTICS ANONYMOUS MESSAGE into these facilities.

We meet the second Sunday of each month at 12pm at 88 Carroll St. (The Rescue Mission) in Trenton, NJ.

With that said, as of today I will be vacating my position as the Chairperson for the Hospital & Institutions Subcommittee. I'd like to thank the Capital Area for giving me the opportunity to serve.

Chair: Don F.
Vice Chair: Vacant
Secretary: Michelle H.
Literature: Wanda R.

Facilities: Bo Robinson: Monday, Tuesday, & Wednesday (M/F)
Vincent's Place (Rescue Mission): Friday (M)
Catholic Charities: Wednesday (M/F)
Mercer Medical: Tuesday VACANT (M/F)
Robert Wood Johnson: Second Monday (M/F)
Trenton Psych Hospital (Ann Klein): Sunday (M/F)
Trenton Treatment Center: Thursday

In the spirit of service,
Don F. :-*) :-D

CONVENTION REPORT :

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May 17, 2015

Dear Family,

I am excited about my new responsibility as BOT Chair. I have received copies of both the BOT Policy and BOT by Laws. After reading through both, I am somewhat aware of my responsibility in this position. It is also clear that both the policy and by laws are somewhat out dated and need revision. The policy was last revised in 2008 and the by laws were last revised in 1991. This is 2015 and most of what was applicable then is not applicable now.

According to the BOT policy and by laws, members of the BOT include a BOT Vice Chair, BOT Secretary and BOT Treasurer (which are the Convention Trustees). I have contacted four willing interested NA members that want to serve as BOT Vice Chair or BOT Secretary. However, it should be noted the BOT will not seek to fill the position of BOT Treasurer as the BOT should not routinely have funds. I do need in the policy that the BOT should hold annual budgeting events which intend to raise funds to pay for outside services, such as a CPA or attorney who will help the BOT with legal matters. It will be my recommendation to the BOT that these funds, if any, be held by the Convention Committee Treasurer and shared BOT Trusts.

The first order of business for the BOT will be to begin the search for a host hotel for CACNA IX, which is held in March 2017. One of the requirements of the BOT is to host the search for the host hotel. Based on my experience, the members that should be included on this search committee include: BOT Chair, BOT Vice Chair, BOT Secretary, Convention Chair, Convention Vice Chair, Convention Treasurer and Convention Programming Chair. Therefore, I anticipate this committee to be up and fully operational by late 2015 and the entire search for a host hotel by 2017 is highly likely. Prior to beginning our search, during the BOT meeting I do we will draft a template that will be used in our hotel search review and selection process.

Once the host hotel has been selected, the next order of business for BOT will be to work in conjunction with the Convention Committee Executive Committee and Capital Area Policy Chair to review the BOT policy and by laws where necessary. The next order of business will be to work with a CPA or attorney to get CACNA rights identified as a non-profit so that CACNA will qualify for non-profit status and will be exempt.

Lastly, the BOT meeting will be held in the past, immediately following the convention committee meeting. Therefore, we will meet the 2nd Sunday of the month at 12:00 pm, or immediately after the convention committee meeting is finished.

In loving service,
Donna G., BOT Chair
(602) 215-9600

Capital Area Convention XV (CACNA XV)
Board of Trustees Open Positions

FINANCIAL STANDING REPORT :

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Capital Area Convention XV (CACNA XV) Board of Trustees Open Positions

Open positions and suggested requirements:

BOT Vice Chair:

- 5 years clean
- Prior Convention Committee Chair or Vice Chair experience
- Working knowledge of 12 steps, traditions and concepts
- Knowledge of Robert's Rule of Order
- Willingness to serve
- Ability to commit to full-term of position

BOT Secretary:

- 2 years clean
- Prior Convention Committee experience
- Working knowledge of 12 steps, traditions, and concepts
- Willingness to serve
- Ability to commit to full-term of position
- Note-taking experience/ability

Nominations and voting to be held on Sunday, June 7, 2015 at 4:30 pm, (or immediately following Convention Committee meeting)
@ Rescue Mission, 88 Carroll St., Trenton, NJ

For more information or questions see Donna G. (602) 215-9600

Financial Standing Committee Report

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Financial Standing Committee Report May 17, 2015

Good Afternoon Fellow Recovering Addicts:

First and foremost I want to apologize to this body due to my procrastination. Unfortunately, neither of the audits for treasurer or literature sales was done. I like to request from this body, if no one takes the commitment for Financial Standing Committee today that I remain the position until the audits are completed.

Once again, please except my humble apology.

In Loving Service

