

**CAPITAL AREA**  
**SERVICE CONFERENCE**  
**MINUTES**

**JULY 13, 2014**



MEETING OPENED WITH SERENITY PRAYER – 2:05 p.m.

CONCEPT # 7 - READ BY RHAEL J.

**ROLL CALL:** 15/28 GROUPS PRESENT ----- NEW GROUP: "Path to Freedom", Sat. 7:00-8:00 pm,  
2117 Lexington Sq., Hamilton

**REPORTS :**

AREA CHAIRPERSON -	WANDA R. -	WRITTEN	- PASSED.
SECRETARY -	MICHELLE H.	VERBAL	- Read Mins. From 6-8-14 -Corr: Sherman R. still on Bank Acct. - Corr: Qty of Mtg. List order is 2,500 -Wanda R. was Chair on 6-8-14 -Asked everyone to write email instead of home address to receive mins.
TREASURER -	JOANN K. -	WRITTEN	- PASSED.
R. C. M. -	MIKE L. -	WRITTEN	-Will be getting a box of Regional Mtg. Lists -In need of RCMA - PASSED
ACTIVITIES -	DORA J. -	WRITTEN	- PASSED.
HOSPITAL & INSTITUTIONS -	DON F. -	WRITTEN	- PASSED.
LITERATURE SALES -	CINDY M. -	WRITTEN	- PASSED.
POLICY CHAIR -	WANDA R. -	WRITTEN	- PASSED.
CONVENT. COMM. CHAIR -	WALLACE W. -	WRITTEN	-Will bring to next CASC : Contract with Hotel, Treasurer Report, Bank Statement, Current Balance, and Replacement Key (Storage) for Activities. -PASSED.
B. O. T. -	ANDRE T. -	ABSENT.	
FINANCIAL STANDING -	RHAEL J. -	WRITTEN	-Suggested CASC to lower Prudent Reserve. -PASSED.
WEBSITE CHAIR -	KIM M.. -	WRITTEN	-www.capitalareaofNA.org -Adding Conv. Registration to website. -Link to CASC Mins on website. -Adding CASC time/place to website. -PASSED.

**OLD BUSINESS :** -MOTION TO REDUCE CAPITAL AREA BUDGET (previously tabled) :

-Old Prudent Reserve : \$2,000.00

-Financial Standing Suggested to reduce to: \$1,000.00

-Motion to Reduce to \$1,000.00

- PASSED.

- Treasurer will report in Aug. how much is now available (now that CA is under budget).

- OPEN COMMITMENTS :	VICE CHAIR :	NO VOLUNTEERS / NO NOMINATIONS
	RCMA :	NO VOLUNTEERS / NO NOMINATIONS
	ACTIVITIES. :	NO VOLUNTEERS / NO NOMINATIONS
	LIT SALES ASST:	EMMA H. VOLUNTEERED & VOTED IN.
	LIT. REVIEW:	NO VOLUNTEERS / NO NOMINATIONS
	OUTREACH :	NO VOLUNTEERS / NO NOMINATIONS
	PUBLIC REL. :	NO VOLUNTEERS / NO NOMINATIONS

**NEW BUSINESS :**

- MOTION TO PAY RENT AT RESCUE MISSION (98 Carroll St., Trenton)  
FOR CONVENTION COMMITTEE MEETINGS.

----- MOTION PASSED ----- Treasurer will write check today.

**OPEN FORUM :**

- Karen M. (Burlington) brought flyers for the East Coast Convention
- Sole purpose of convention is to donate Basic Texts to inmates.
- See Flyer.

**MEETING CLOSED WITH SERENITY PRAYER** - 4:20 p.m.

**CHAIRPERSON'S REPORT:**

THANK YOU FOR ALLOWING ME TO SERVE. IN OLD BUSINESS, SHERMAN R. STEPPED DOWN AS AREA CHAIR. LINPA P. WAS NOMINATED AND VOTED IN. SHERMAN R. AS TREASURER. MIKE L. IS TO CONTACT DARRYL R. REGARDING ALT. RCM POSITION. RHAЕ SPOKE TO ANDRE, HE HAS OFFICALLY STEPPED DOWN AS BOT CHAIR. WOMEN DO RECOVER IS IN NEED OF SUPPORT, IN DANAGER OF CLOSING. BORDENTOWN GROUP OF NA IS HAVING A SPEAKER JAM AUG. 23, 2014 FROM 12 pm TO 6 pm. BALANCE OF INFO IS REPORTED IN SECRETARY REPORT. IN LOVING SERVICE, WANDA R.

**TREASURER'S REPORT:**

GOOD AFTERNOON,

THE DEPOSIT FROM JUNE'S MEETING WAS AS FOLLOWS:

Literature :	\$169.20
Donation :	\$ 74.60
7 <sup>th</sup> Tradition :	\$ 21.00
<u>Reimbursements of bounced check fees :</u>	<u>\$ 25.00</u>
<b>Total Deposits :</b>	<b>\$289.80</b>

Three (3) checks were written :

- # 1301 – Sherman R. - for Sec. for June mins - \$100.00
- # 1302 – Public Storage - For July - \$137.00
- # 1303 – Minute Man Press – For 2,500 Meeting Lists - \$310.00

**TOTAL EXPENSES FOR JUNE --- \$ 547.00**

I DIDN'T GET A CHECK SIGNED FOR THE AMOUNT OF \$718.83, WHICH IS THE AMOUNT WE OWE TO WSO AT THE JUNE'S MTG. WSO HAS A NEW POLICY THAT THERE CAN BE NO OUTSTANDING BALANCES ON ACCOUNTS. I WAS TOLD BY PAM MARTIN AT WSO THAT THIS POLICY WENT INTO EFFECT SOME MONTHS AGO. THEREFORE BECAUSE OF THIS OUTSTANDING BALANCE, THE LITERATURE SALE CHAIRPERSON' SORDER WAS NOT FILLED, SINCE WE DO NOT SIGN CHECKS OUTSIDE OF THE AREA MTG.

THE BANK BALANCE AS OF JUNE 12, 2014 WAS \$2,532.52 MINUS ONE (1) OUTSTANDING CHECK IN THE AMOUNT OF \$310.00, WHICH LEAVES AN ACTUAL BALANCE OF \$2,222.00.

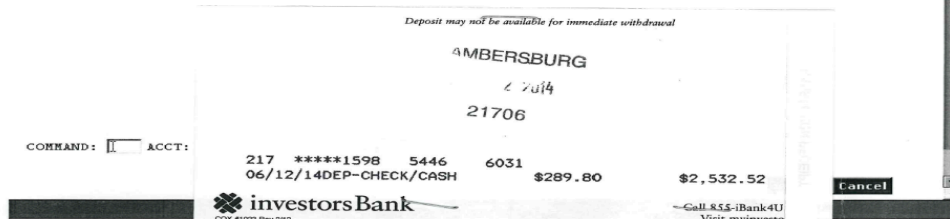
IN THE SPIRIT OF SERVICE, JOANNE K. (Asst. Treasurer) & SHERMAN R. (Treasurer)

```

DD 514      619001598  HISTORY INQUIRY  CAPITAL AREA SE  PAGE 1 DATE 06-12-14
FR 06-01-2014 THRU 06-15-2014 BALANCE      2,532.52

TRN DT BR  OPERATOR  T/C      AMOUNT EFF DT DEF  MISC INFO      ENDING BAL
060914 217  KCLARKE    381      100.00- 0609      CK#1301          2,379.72
061014 090  DDAINC     382      137.00- 0610      CK#1302          2,242.72
061214 217  MDAVILA   322*      289.80  0612      267.65  CKTOT          2,532.52
INQUIRY COMPLETE

```



**R.C.M. REPORT:**

GOOD AFTERNOON ALL. THE LAST REGIONAL CONFERENCE WAS HELD IN MAY. THIS MONTHS REGION WILL BE HELD JULY 19, 2014 AT THE SOCH, 1140 RT. 72, MANAHAWKIN AT 1:00 PM. JULY ELECTIONS ARE WITH CLEAN TIME REQ. : ASST. SEC. (1 YR); ASST. POLICY CHAIR (2 YR); LIT. REVIEW, HELPLINE, H&A, MTG. DIR. CHAIR (3 YR); ASST. TR. (4 YR); TREASURER, BOT CHAIR (5 YR). DO NOT FORGET TO REGISTER FOR YOUR REGIONAL CONVENTION, AUG. 8, 9, AND 10<sup>TH</sup> AT CROWN PLAZA HOTEL, 2349 W. MARLTON PIKE, CHERRY HILL. IT IS \$20 TIL JULY 31<sup>ST</sup> AND \$25 AT THE DOOR. YOU CAN NOW REGISTER ONLINE AT THE CONVENTION WEBSITE, NJRCNA.COM. THE CONVENTION BALANCE AS OF MAY 15, 2014 WAS \$12,812.49. REMINDER ABOUT OUR UPCOMING UNITY SPEAKER JAM AND DINNER ON 8-23-2014 @ 12-7 PM, SPONSORED BY BURL. & CAP. AREAS. IT IS AT 101 PARK ST., DIVINE WORLD MISS., BORDENTOWN. THE FACILITY REQUEST NO CHILDREN.

THANK YOU FOR LETTING ME SERVE, MIKE L.

---

**ACTIVITIES REPORT:**

GOOD AFTERNOON EVERYONE,  
PLEASE BE ADVISED THAT I AM RESIGNING AS ACTIVITIES CHAIRPERSON AS OF JULY 31, 2014.  
I AM DOING THE CAPITAL AREA A DISSERVICE AS MY SPIRIT IS NO LONGER ATTACHED TO THIS COMMITMENT.  
I WILL TURN THE CHECK BOOK IN THE NEXT AREA SERVICE AS IT IS PACKED AWAY AND I HAVE TO LOCATE IT.  
THANKS FOR GIVING ME THE OPPORTUNITY TO SERVE.  
HUBLY SUBMITTED, DORA J., ACTIVITIES CHAIRPERSON.

---

**H & I REPORT:**

HELLO ARE COMMITTEE ! NOT TOO MUCH TO REPORT. WE HAVE ALL BUT 1 COMMITMENT FILLED. ALL IS BEING MAINTAINED.  
IN LOVING SERVICE, DON F.

---

**LITERATURE SALES REPORT:**

GOOD AFTERNOON, EVERYONE.  
ON JUNE 9, 2014, I PLACED AN ORDER. HOWEVER, THE ORDER WAS DELETED DUE TO NONPAYMENT FOR THE PREVIOUS ORDERS.  
JOANNE K. WAS INFORMED OF THIS SITUATION. THIS INFORMATION WILL BE EXPLAINED BY JOANNE.  
ANY BACK ORDERS WILL BE FILLED WHEN THE WSO IS PAD AND SHOULD BE AVAILABLE FOR THE NEXT AREA MEETING ON AUGUST 10, 2014.  
I AM ALSO IN NEED OF A LITERATURE SALES ASST.  
HUMBLY SUBMITTED, CINDY M., LITERATURE CHAIRPERSON.

---

**POLICY CHAIR REPORT:**

I HAVE NO NEW POLICIES TO ADD OR AMMEND. I VOLUNTEERED FOR AMOTHER TERM AS POLICY CHAIR.  
I WAS NOT ABLE TO ATTEND THE ADHOC CONVENTION COMMITTEE DUE TO PERSONAL SITUATIONS. I DO WANT TO NOTE THAT THE FLIERS INDICATE CONVENTION COMMITTEE MEETING IS 1<sup>ST</sup> SUNDAY AT 4:00 PM. AFTER A CALL TO THE CONVENTION COMMITTEE CHAIR, I WAS ADVISED THE MEETING IS AT 2:00 PM.  
I HAVE LOOKED THRU SVERAL PREVIOUS POLICIES FOR THE AREA. I AM NOT ABLE TO FIND POLICY THAT REQUIRES THE CONVENTION TREASURER TO BE BROUGHT TO AREA FOR APPROVAL. I HAVE FOUND IN AREA MINUTES WHERE THIS HAS BEEN THE ACTUAL PRACTICE FOR THE CONVENTION TREASURER TO BE APPROVED BY AREA SERVICE COMMITTEE.

IN LOVING SERVICE, WANDA R. 609-331-6232

---

## **CONVENTION CHAIR REPORT:**

GOOD AFTERNOON:

MY NAME IS WALLACE AND IM AN ADDICT. I APOLOGIZE FOR NOT BEING HERE FOR THE 2 MONTHS THAT I HAVE MISSED. FOR WHATEVER REASON, SOME SAY IT WAS 3 MONTHS THAT I MISSED, AND ACCORDING TO POLICY IF YOU MISS THREE MONTHS THAT'S GROUNDS FOR REMOVAL. HOWEVER, I WAS INFORMED BY LINDA P. OF AN ADHOC COMMITTEE FORMED REGARDING MY ABSENTS. IM HERE TO REPORT THAT WE HAVE A NEW TREASURER. OUR FIRST SECRETARY STEPPED DOWN FROM HER POSITION, WHICH WAS GRETA K. MICHELLE W. IS NOW OUR CURRENT SECRETARY, AND HER NAME IS NOT ON THE BANK ACCOUNT AS OF YET. GRETA K. NAME HAS BEEN TAKEN OFF. WE WILL ADD MICHELLE W. NAME ON THE ACCOUNT AS SOON AS POSSIBLE. I APOLOGIZE FOR THE DELAY. WE ALSO HAVE A VICE CHAIR WHICH IS SHARON H. AS SOON AS WE ADD MICHELLE W. NAME TO THE ACCOUNT, WE WILL HAVE AN ACCURATE ACCOUNT OF THE BOOKS.

THE COMMITTEE IS COMING ALONG QUITE WELL. I WANT TO THANK AREA SERVICE NEWLY APPOINTED CHAIRPERSON, LINDA P., FOR ADDRESSING ME REGARDING THIS MATTER, AND I WILL ATTEND ALL AREA SERVICE MEETINGS. IF I CAN'T MAKE IT, FOR WHAT EVER REASON, SOMEONE FORM THE COMMITTEE WILL BE HERE.

OUR COMMITTEE HAS TOOK THE CONVENTION FROM A HOTEL THAT WAS QUITE OVER PRICED. WE HAD TO PAY \$7,000.00 GOING IN, AND WOULD COME OUT OWING MONEY, TO A MUCH REASONALE PRICED HOTEL. WE ONLY HAVE TO PAY \$2,500.00 GOING IN, WHICH WILL BE PAID BY JANUARY 2015, AND GOING OUT OWING WHATEVER WE HAVE TO ADD TO THE BILL, WHICH MAY OR MAY NOT HAPPEN.

WE WILL BE AT A MORE QUALITY HOTEL. THEY HAVE AGREED TO ALL OF OUR ASKINGS. AREA SERVICE WILL HAVE A COPY OF THE CONTRACT.

IN SERVICE, WALLACE W.

---

## **FINANCIAL STANDING COMMITTEE REPORT :**

GOOD AFTERNOON FELLOW RECOVERY ADDICTS:

THIS BODY ASKED ME TO REVIEW TREASURER RECORDS FOR A THREE MONTH PERIOD TO SEE WHERE THE AREA STANDS FINANCIALLY. WHILE REVIEWING THE INFORMATION THAT I HAD, I NOTICED THAT I DIDN'T HAVE ALL THE NECESSARY DOCUMENTS TO COMPLETE THE REQUEST. I WILL MAKE ARRANGEMENTS WITH THE TREASURER ASAP TO SET UP A DATE SO I CAN GET A COPY OF THE DOCUMENTATION NEEDED TO COMPLETE THE REQUEST.

I HAVE TO APOLOGIZE TO THE AREA FOR AN ERROR THAT WAS FOUND IN MY LAST MONTH'S REPORT PERTAINING TO THE LITERATURE AUDIT. IT WAS BROUGHT TO MY ATTENTION THAT THE CALCULATIONS WERE MINUS AMOUNTS (INVALID FORMULA USED). THE ERROR HAS BEEN CORRECTED AND CORRECT COPY DISTRIBUTED TO THE GSR'S, CHAIRPERSON, AND THE SECRETARY. THERE WILL BE NO NEED FOR THE SECRETARY TO INCLUDE IN THE AREA MINUTES.

IN THE SPIRTR OF SERVICE, RHAЕ J.

---

## **WEBSITE REPORT :**

WEBSITE HELD OUR MONTHLY MEETING @ OUR DESIGNATED SITE.

MEMBERS PRESENT : KIM M. (WEB CHAIR) & LEON R. (HOST)

WE EXCHANGED IDEAS OLD & NEW, AND IT WAS DECIDED OUR COMMITTEE WOULD CONTINUE THE COURSE OF ACTION TO COMPLETE THE CAC WEB COMMITTEE PROJECTS AND TASKS LIST (CREATED BY PREVIOUS COMMITTEE).

1. WEB CHAIR WILL BE WORKING ON NOTING ANY CHANGES TO CAPITAL AREA MEETING LIST. (SO WE CAN UPDATE ON THE WEBSITE)
2. WEB CHAIR WILL BE MEETING WITH REG. CHAIR OF CONVENTION COMMITTEE TO PRESENT AN IDEA TO BE VOTED ON, BY THAT BODY. THAT IDEA IS TO ASSIT CONVENTION COMM. TO BEGIN DOING ONLINE REGISTRATIONS, FOR OUR 2015 CONVENTION.

3. WEB WILL ALSO BE BRINGING BACK UP THE IDEA TO AREA SERVICE BODY TO START E-MAILING MINUTES; WE ARE WILLING TO CREATE ONLINE ACCESS THROUGH OUR SITE.
4. LEON R. IS WORKING ON CREATING LINKS OF ALL OTHER NJ AREAS THAT HAVE WEBSITES TO ACCESS ON OUR SITE (IN AN EFFORT TO ENCOURAGE MORE LOCAL NETWORKING). THANKS FOR STAYING LEON!!!

WEBSITE COMMITTEE WILL ALSO BE REACHING OUT TO OUR REGIONAL WEBSITE CHAIR TO FIND OUT WHEN THEY ARE HAVING THEIR NEXT MEETING. IF IT DOESN'T CONFLICT WITH MY WORK SCHEDULE, I WILL BE PLANNING TO ATTEND. POSSIBLY LEON R. CAN ATTEND.

LEON R. ASSISTED ME IN DOWNLOADING A CAM SCANNER APP. ON MY PHONE (TO SCAN EVENT FLYERS).

"HOW ARE YOU LIVING" 22 YEAR GROUP ANNIVERSARY FLYER WAS POSTED THIS MONTH. HOWEVER, ANY SUBCOMMITTEE WHO WANTS TO POST EVENT FLYERS CAN GO DIRECTLY ON OUR SITE, [www.capitalareaofna.org](http://www.capitalareaofna.org).

FROM : KIM M., WEBSITE CHAIRPERSON.

## "Women Do Recover"

Group of Narcotics Anonymous



Now has a new time...  
Come out, join us, and bring some friends!

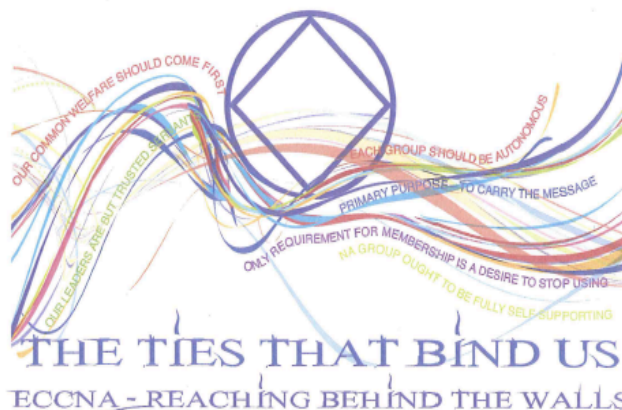
### Every Saturday 5pm

(Last Chance Recovery Center)  
917 S. Broad St.  
Trenton NJ

**Without your support we can't  
keep the doors open much longer!**

*"When meetings close, addicts DIE"*

Please  
Spread the word



**ECCNA XIX – JUNE 12-14, 2015**  
**GEORGIAN COURT UNIVERSITY, LAKEWOOD, NJ**

FULL PACKAGE \$50.00 DEPOSIT  
FULL REGISTRATION PRICE WILL INCLUDE:  
REGISTRATION PACKAGE, ROOM, AND 5 MEALS

EARLY REGISTRANTS WILL RECEIVE A SPECIAL LIMITED EDITION GIFT

MAIL TO: PO BOX 144, MAYS LANDING, NJ 08330

REGISTRATION IS CURRENTLY FOR FULL PACKAGE ONLY

Your Name:		E-mail:
Address:		Phone:
City:	State:	Zip:
Additional Needs:		

QUANTITY \_\_\_\_\_ x \$50.00 = \_\_\_\_\_

ONLINE AT [WWW.ECCNA.ORG](http://WWW.ECCNA.ORG)

# CAPITAL AREA SERVICE OPEN COMMITMENTS

**We are in need of your support !**

There are currently Open Commitments:

- Area Vice-Chairperson
- Alternate R. C. M.
- Activities Chairperson
- Literature Review Chair
- Public Relations Chair
- Outreach Chair

All you need to do is attend Capital Area Service Conference!

We meet the Second Sunday of every month from 2:00 pm  
at the Rescue Mission, 98 Carroll St., Trenton.

*Please come, support, and help the Capital Area*

*Continue to carry our message to addicts :*

***that there is another way to live.***

***That the one promise of NA is that an addict, any addict,  
can stop using drugs, lose the desire to use, and learn a new way of life.***

***Our message is Hope and the promise of Freedom.***



*If you would like more information,  
Please contact Linda P. : (609) 510 – 7194  
or Wanda R. : (609) 331 – 6232.*